**Acknowledgement Letter**

**Goals/Objectives/Outcomes**
- Continue change agent conversation.
- Introduce acknowledgement letter.
- Begin identifying problems for issues, problem, solutions.

**ACTIVITY: Letter Writing**

**Activity Steps**
1. At this point, the facilitator will have written a letter. Present excerpts from his/her letter. This will be the basis of the day's conversation. The facilitator should talk about what was challenging and rewarding about this process. Use the following suggested questions to talk about the process:
   a. What was challenging about this process?
   b. What was rewarding about this process?
2. Hand out the Acknowledgment Letter assignment (see handouts), and ask participants to write letters for the next day's session.

**Discussion Questions**

**Things to Draw Out**
Each member writes an acknowledgement letter. Reflect with participants about why this was hard. What is promised on the other side of this discussion is more important than the comfort of my silence?

**Things to Challenge**
What were challenging aspects of writing the letter?
ACTIVITY: Acknowledgment Letter Discussion

Activity Steps

3. Since everyone will have completed the Acknowledgement Letter from the previous day’s homework, have participants talk about their letters in small groups.

4. While discussing their letters, have them choose statements they can pull out. Give each table 5–10 minutes to highlight their pieces.

5. Have participants write their statements on large sticky paper, and then choose about a few statements that stand out to discuss.

6. Post the large sheet of paper on the wall.

7. Allow participants 5-10 minutes for a gallery walk to read all statements.

8. Discuss the statements with the whole group. You may not get to everyone’s statements for this discussion, but let the small groups choose one or two important conversations they had in the smaller groups to discuss with the whole group. What statements stood out? Did they see themes?